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## **MINUTES OF COUNCIL SPECIAL STUDY MEETING – APRIL 29, 2008**

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THE WEST VALLEY CITY COUNCIL MET IN SPECIAL STUDY SESSION ON TUESDAY, APRIL 29, 2008, AT 4:30 P.M., IN THE MULTI-PRUPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER BY MAYOR NORDFELT.

### **THE FOLLOWING MEMBERS WERE PRESENT:**

Dennis J. Nordfelt  
Russ Brooks  
Carolynn Burt  
Joel Coleman  
Corey Rushton  
Steve Vincent  
Mike Winder

Wayne Pyle, City Manager  
Sheri McKendrick, City Recorder

### **STAFF PRESENT:**

Paul Isaac, Assistant City Manager  
John Evans, Fire Chief  
Kevin Astill, Parks and Recreation Director  
Jim Welch, Finance Director  
Russell Willardson, Public Works Director  
Joseph Moore, CED Director  
Buzz Nielsen, Police Chief  
Richard Catten, City Attorney  
Layne Morris, Community Preservation Director  
Gary Dunn, Finance Department  
Craig Black, Police Department  
Jake Arslanian, Public Works Department

#### **1. REVIEW AND DISCUSSION OF PROPOSED 2008-2009 BUDGET**

City Manager, Wayne Pyle, discussed information and issues regarding the Proposed 2008-2009 Budget, summarized as follows:

- Philosophical discussion regarding the budget and how it tied into the City's Strategic Plan. Adoption of the tentative budget had been placed on the agenda for the following week and Finance Director, Jim Welch, would make a presentation of budget details (i.e., numbers) at that time.

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- Review of the budget and strategic plan process and the cycle as related to the fiscal year and merging of the two processes for a unified vision to equally consider and prioritize all budget requests.
- Principles used by City Manager and staff in developing a budget including on-going operations, capital and one-time projects, and fund balance/reserve.
- Reviewed expenditure requests, projections, sales tax revenues, revenues from economic development included in proposed budget.
- Operations/on-going – proposed employee merit increases, “catch-up” pay for Police Department, and market increases.
- Capital/one-time specific needs, one-time projects and program mods proposed to be funded and program mods not being proposed for funding at this time and the reasons.
- Fund balance/reserve – State requires 5% minimum and allows 18% maximum. West Valley City is currently at \$7.35 million (12%).
- Review of specific program mods requested by and/or recommended for the Police Department, Fire Department, Law Department, CED Department; Parks and Recreation Department, Public Works Department, and Administration; and certain other projects.
- Proposed property tax increase to fund \$600,000 increase in operations, on-going and one-time expenses for specific needs as discussed above. (2% increase on City’s portion of property tax or approximately \$12 per year on a \$200,000 home).

During the meeting there was discussion and comments by members of the City Council regarding the information presented by City Manager, Wayne Pyle. The City Manager and Finance Director, Jim Welch, also answered questions from members of the City Council.

Some members of the City Council suggested and/or inquired regarding additional projects, equipment and facilities that could or should be considered for funding in 2008-2009 that had not been proposed or mentioned in the above discussion by the City Manager.

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Upon further discussion, Mayor Nordfelt requested that the City Manager prepare the above information in written form and distribute to the City Council for further study and review. Councilmember Winder also requested a list of the park projects be distributed to the City Council.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY CITY COUNCIL, THE SPECIAL STUDY MEETING OF TUESDAY, APRIL 29, 2008, WAS ADJOURNED AT 6:42 P.M., BY MAYOR NORDFELT.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Special Study Meeting of the West Valley City Council held Tuesday, April 29, 2008.

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Sheri McKendrick, MMC  
City Recorder

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